



ACCUPLACER Training

Indiana Department of Education

Fall 2014

Training Agenda

- **IDOE Program Overview**
- **ACCUPLACER Review**
- **Ivy Tech Customized Exams Overview**
- **ACCUPLACER System**
 - Creating and editing users
 - Custom Messages/Background Questions
- **Study Guide Options**
- **Questions**



Indiana Department of Education Program Overview

- Goals of the program
- Which students qualify for this program
- Requesting tests
- Providing remediation
- Timeline for each grade level

P.L. 268 - 2013

- College- and Career-Readiness Exam is required for students who meet criteria.
- ACCUPLACER: 2014-15 Version (Ivy Tech Customized Exams)
 - Diagnostic and Placement tests combined
- Cost covered by the state for:
 - Public Schools, state accredited nonpublic schools, freeway schools, nonpublic schools accredited by other entities recognized by the State Board of Education, Choice Schools (*does not include charter schools*)
 - Students who meet criteria outlined in chart
 - Participating retesters

Qualification Criteria

- PSAT Sections included:
 - Critical Reasoning and Mathematics
 - Score: below 46 as Juniors
 - Score: below 42 as Sophomores

**Student's most recent scores must be used*
- ECA scores noted in the chart (Algebra I, English 10)
- Students are required to take ACCUPLACER in the subject area(s) in which they have not met the criteria on the PSAT or the ECA.

ACCUPLACER Participation Qualification Criteria (2014-2015)

Students	PSAT Performance		ECA* Performance	ACCUPLACER Participation	ACCUPLACER Participation EXEMPTION**
Current Seniors (2014-15 only)	Students on track to earn a general diploma and evidence-based waiver must 'pass' the exam to qualify for financial aid for stand-alone remedial courses .				<u>ELA Exemption:</u> <ul style="list-style-type: none"> SAT Reading Score ≥ 460 ACT Reading Score ≥ 18 ACT English Score ≥ 17 ACCUPLACER Placement Score (2014): Reading ≥ 76 ACCUPLACER ITCE (2015): Reading Diagnostic ≥ 69 <u>Math Exemption:</u> <ul style="list-style-type: none"> SAT Math Score ≥ 460 ACT Math Score ≥ 18 ACCUPLACER Placement Score (2014): Elementary Algebra ≥ 74 ACCUPLACER ITCE (2015): Elementary Algebra ≥ 45 <p style="text-align: center;"><u>or</u></p> Strand 5, 6, 7 ≥ 9 <u>and</u> Strand 8 ≥ 6
Current Juniors	PSAT Score: Score < 46 as a Junior*** Score < 42 as a sophomore**** <i>(Use most recent PSAT results.)</i>	OR	Score Did Not Pass 2 times	Yes	
Non-Diploma Track Students	Not Applicable			No	Not Applicable

ACCUPLACER Participation Qualification Criteria (2014-15)

*Algebra I or English 10

**Current juniors who have met the identified SAT, ACT, or ACCUPLACER Placement Scores *are not required* to take ACCUPLACER.

***PSAT scores less than 46 do not meet eligibility criteria to enroll in credit-bearing courses at Ivy Tech Community College unless there is a qualifying score on the PSAT, SAT, ACT or ACCUPLACER score in 11th or 12th grade or if the student achieves a qualifying score on ACCUPLACER for enrollment at Ivy Tech.

****Criteria must include the student's most recent PSAT score. A PSAT score from the sophomore year (and cutoff of < 42) can be used only in the case where the student did not test as a junior. If the student does not have a PSAT score for either year, he/she will be required to test.

Testing Window and Local Details

- Statewide testing window: **January 22 – April 1, 2015**

Part 1: January 22 – February 19, 2015

→ **juniors meeting participation criteria**

Part 2: February 25 – April 1, 2015


→ **“retesters”**

- Local testing window determined by each school
- School corporations will submit paper/pencil numbers by **11/18 (reading)** and **12/2 (math)** to accuplacer@doe.in.gov
- Schools are required to upload student spreadsheets 2 weeks prior to the school's local window start date. ***This will determine test units assigned.***

Remediation

- Remediation activities/duration will be locally determined.
- MyFoundationsLab is recommended for use with ACCUPLACER, but is NOT required.
- Successful strategies for remediation and intervention will be shared with corporations in the future.
- Under P.L. 268-2013, the state is not required to pay for remediation. However, there are funds available for remediation per IC 20-32-8.
- Remediation has already been required for students who do not pass ISTEP or the Algebra I or English 10 ECAs per IC 20-32-8; IC 20-32-5-10; and IC 20-32-4-4.
- Remediation webinar is archived and available at: <http://www.doe.in.gov/achievement/ccr>

Recommended Timeline: 11th grade students

Recommended Plan: 11th Grade Students (Class of 2016)	Action	Timeframe
11th Grade	Meet participation criteria; take test	Test Window 1 (Winter 2015)
11th Grade	Intervention begins for those determined to need it	Winter 2015
11th Grade	Re-take for students determined to need remediation in Part 1, who wish to take dual credit course(s) in 12 th grade	Test Window 2 (Winter/Spring 2015)
12th Grade	Intervention begins or continues if determined necessary	Fall 2015
12th Grade 	See recommended timeline for 12 th graders	Winter 2015

Recommended Timeline: 12th grade students

Recommended Plan: 12th Grade Students (Class of 2015)	Action	Timeframe
12th Grade	Re-take for students on General Diploma, evidence-based waiver track who did not 'pass' the ACCUPLACER Diagnostic as juniors – who wish to qualify for financial aid for stand alone remedial courses	Test Window 1 (Winter 2015)
12th Grade	Intervention for those determined to need it	Winter 2015
12th Grade	Re-take for students on track to receive a General Diploma with evidence-based waiver who did not 'pass' the test during Test Window 1, who wish to qualify for financial aid for stand-alone remedial course	Winter/Spring 2015

Updates

- IDOE Contacts – Policy Questions:
 - *Amanda Culhan* aculhan@doe.in.gov
 - *Leslie Fatum* lfatum@doe.in.gov
 - *Adam Mastrucci* amastrucci@doe.in.gov
- New information and updates will be posted on the web:
<http://www.doe.in.gov/achievement/ccr>

ACCUPLACER

Overview

ACCUPLACER Platform

- Diagnostic and placement assessments
- Computer-adaptive testing format
- Internet-based, on-demand testing
- Reliable and valid



Key Definitions

Placement Tests

Used to determine whether a student has skill sets necessary to achieve success in college-level courses, and if remediation is needed.

Diagnostic Tests

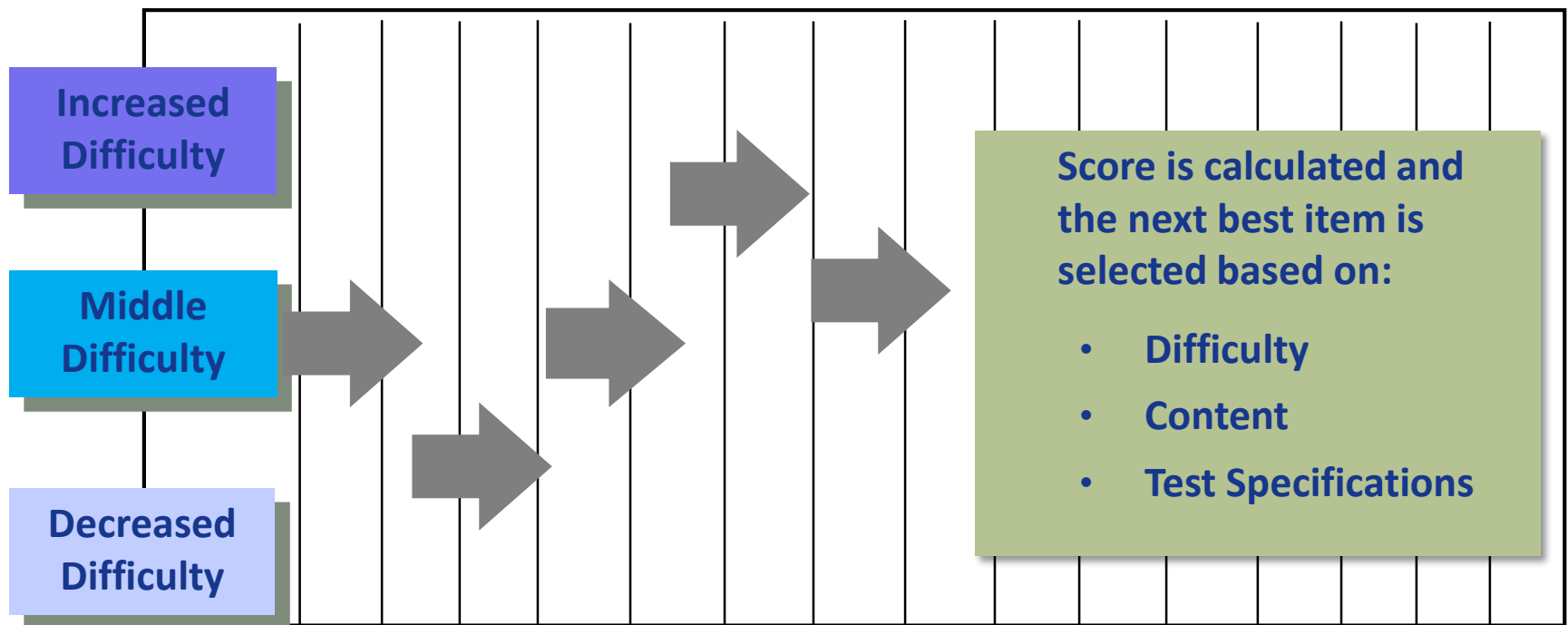
Used to “drill down” to determine student strengths and areas of need in reading, writing, and mathematics content areas.
Provides the high school with a detailed assessment of student skills.

Combined Placement and Diagnostic

Used for course placement AND provides diagnostic information to assist with targeted remediation.

Computer-Adaptive Testing

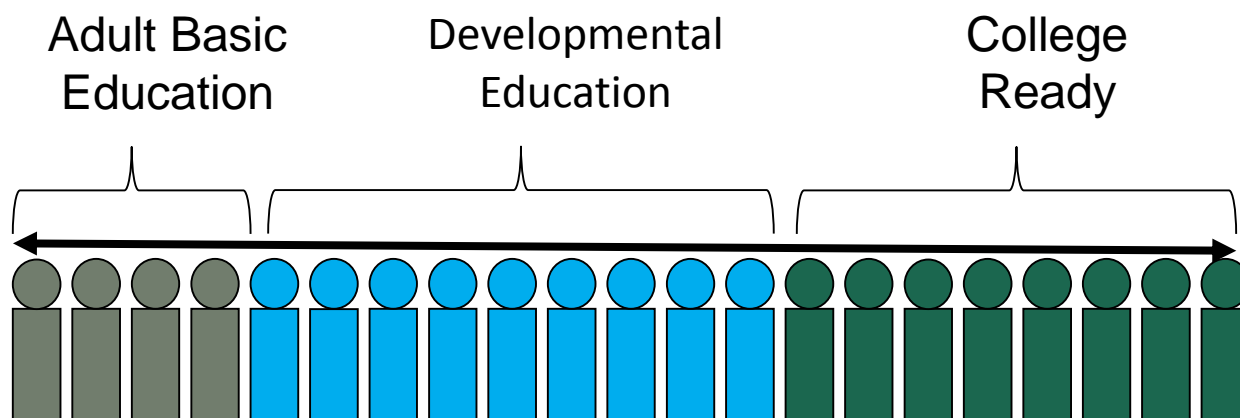
Sample Pattern of Student Responses



ACCUPLACER ***2014-15 Version***

ACCUPLACER 2014-15 Version:

- ✓ Align to **College/Career Competencies** defined by Ivy Tech Faculty Curriculum Committees and DOE Curriculum Specialists
- ✓ Include **Diagnostic component** to identify specific student weaknesses
- ✓ Allow Teachers to use **Diagnostic information** to provide more targeted 'just in time' remediation
- ✓ Align to **Ivy Tech ACCU/MFL** Online Intervention program (optional)
- ✓ Include **Writeplacer Essay** - writing sample - required for certain dual enrollment courses



Test Design Changes FY14 to FY15

National/Classic Diagnostic

- + Reading Comp (40 items)
- + Arithmetic (40 items)
- + Elm Alg (40 items)

Customized/IDOE Version for 2014-15

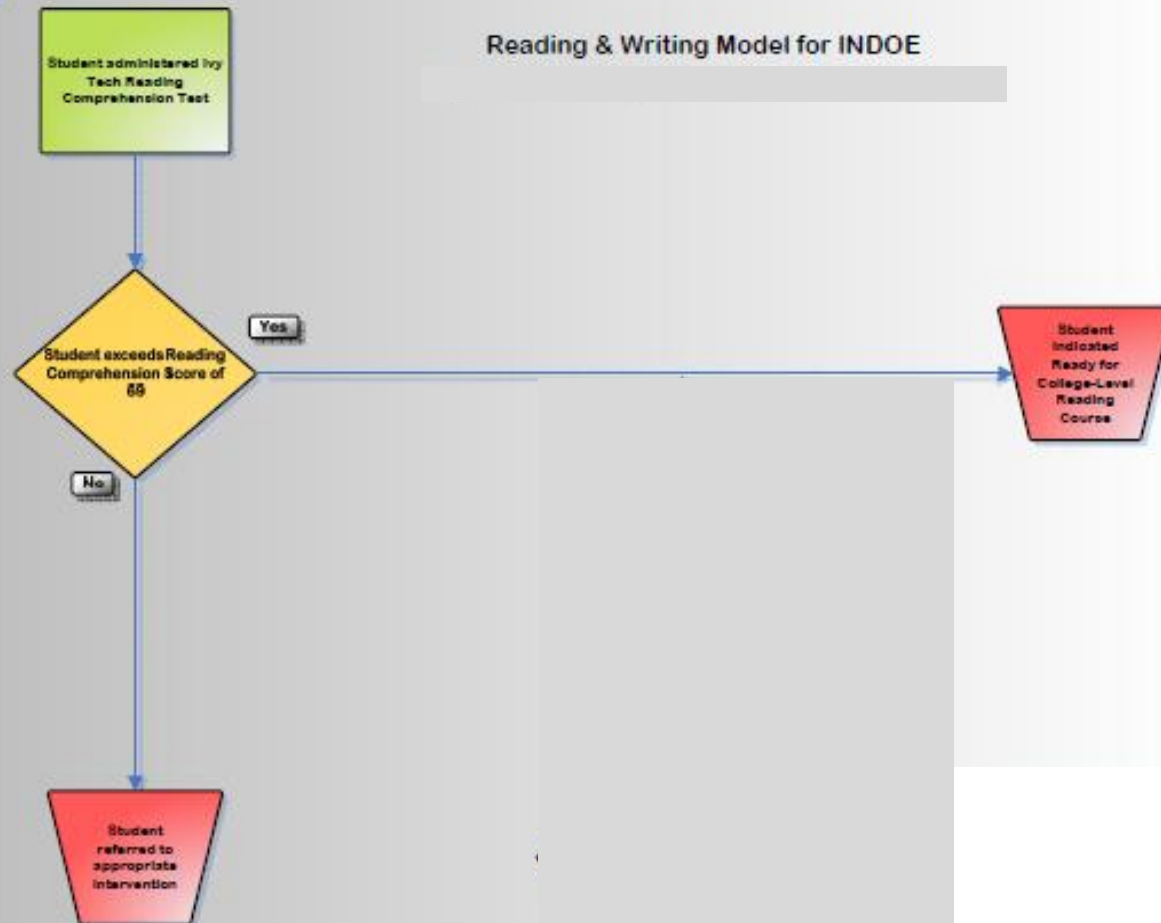
- + Reading Comp
Placement/Diagnostics (40
items)
- + Elm Alg Placement (12 items)
- + Diagnostics (24 – 32
items/varies)
 - Math Group A (strands 1-4)
 - Math Group B (strands 5-8)
 - Math Group C (strands 9-11)

ACCUPLACER 2014-15 Version

Reading

- + Reading – combined placement and diagnostic (Ivy Tech developed)
- + 40 test questions, requires 1 test unit
- + Ivy Tech - score of 69 or greater is considered college ready
- + Ivy Tech will accept for dual enrollment – student may have to take Writeplacer for certain courses

Reading & Writing Model for INDOE

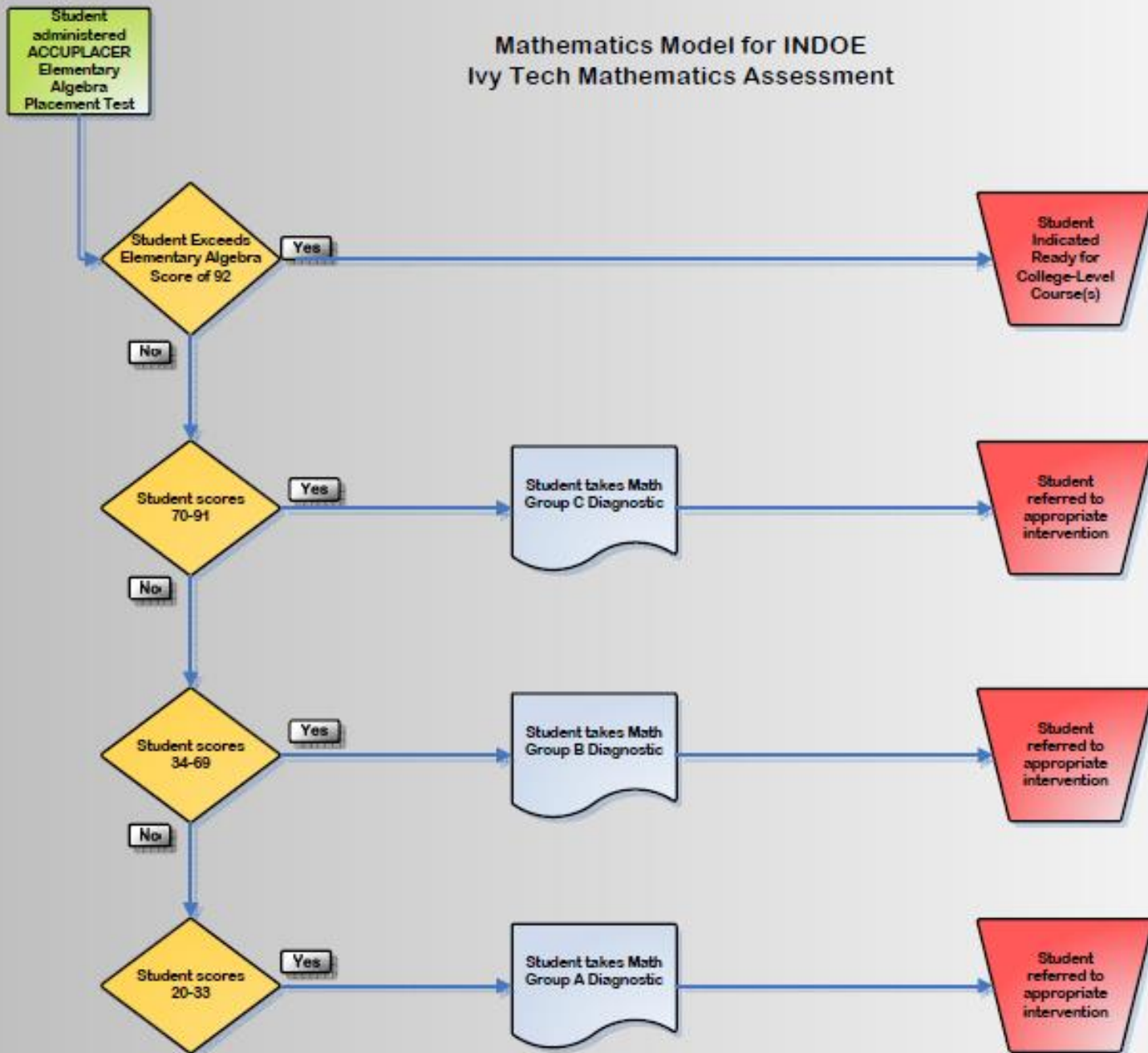


ACCUPLACER 2014-15 Version

Math

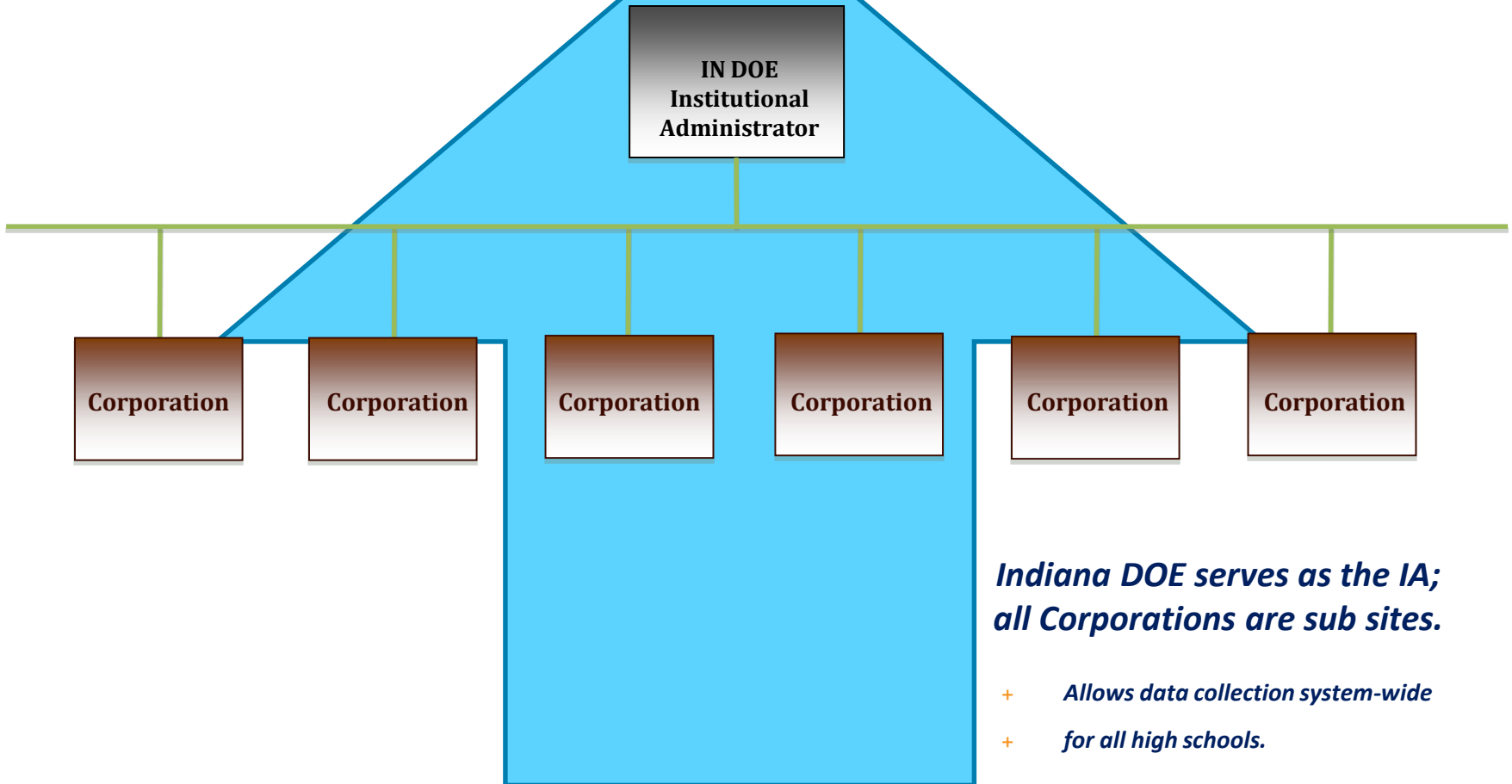
- + Math – separate placement and diagnostic exams
 - Placement – Elementary Algebra (National ACCUPLACER test)
 - 12 test questions
 - Diagnostics – 11 math domains (divided into 3 tests, Ivy Tech-developed)
 - Math Group A – 32 questions
 - Math Group B- 32 questions
 - Math Group C – 24 questions
- + Ivy Tech - score of 92 or greater is consider college ready
 - college algebra, transferable course – 4 year university pathway
- + Ivy Tech will accept for dual enrollment
 - Score of 45 on EA placement test for some Math courses – non transferable courses

Mathematics Model for INDOE Ivy Tech Mathematics Assessment



Creating Users

ACCUPLACER System-Wide Structure



Corporations can add a background question to separate individual high school data.

Testing Site Set Up Options for Corporations with Multiple High Schools

Option One - All High Schools are in one Testing Site

- Create a Background Question to separate individual high school data
- Diagnostic Test Summary Report would include all high schools
- One Site Manager log in
- Ability to view student test scores across all high schools

Option Two – High Schools have individual testing site

- Diagnostic Test Summary Report is available for individual high schools
- Site Manager login required for each high school
- Can create individual high school report and merge into one

New Testing Sites and/or New Site Manager

High Schools that did not test last year

- + Instructions/steps for schools that did not test last year
 - Send request to test to DOE www.accuplacer.doe.
 - DOE determines if the school qualifies
 - High School receives an email with Site Manager log in credentials

High Schools with a Site Manager Change

- + Instructions/steps to request a Site Manager name change
 - Send request to danderson-NONEMP@collegeboard.org
 - Site Manager will receive an email with log in credentials
 - Site Manager will view ACCUPLACER training webinar

Four Permission Levels

- ***Institutional Administrator*** - Indiana DOE
- ***Site Managers*** - CTCs create Site Manager credentials for STCs at each high school
- ***Proctor/Reporter*** - STCs create Proctor credentials for additional staff at their high school
- ***Reporter*** –HS Principals, Counselors, Teachers



Site Manager Responsibilities – CTCs and STCs

+ *Manages all aspects of individual corporation ACCUPLACER site, including:*

- Create additional users: Site Managers, Proctors, and Reporters
- Add additional demographic background questions (optional)
- Add custom messages for student score report and online local student instructions (optional)
- Complete pre-registration template if using voucher system (optional)
- Work with IT staff to run system check on computers
- Schedule test administration day – make-up days
- Determine how information will be shared with students, parents
- Run reports after testing
- Ensure intervention strategies planned for students utilizing diagnostic results

STCs – Proctor/Reporter Responsibilities

+ Manages all aspects of test administration, including:

- Assist with scheduling test administration days
- Assist with setting up pre-registration system (optional)
- Make sure system check has been run on all computers
- Administer diagnostics assessments



Reporter Role

+ *Manages data at local testing site*

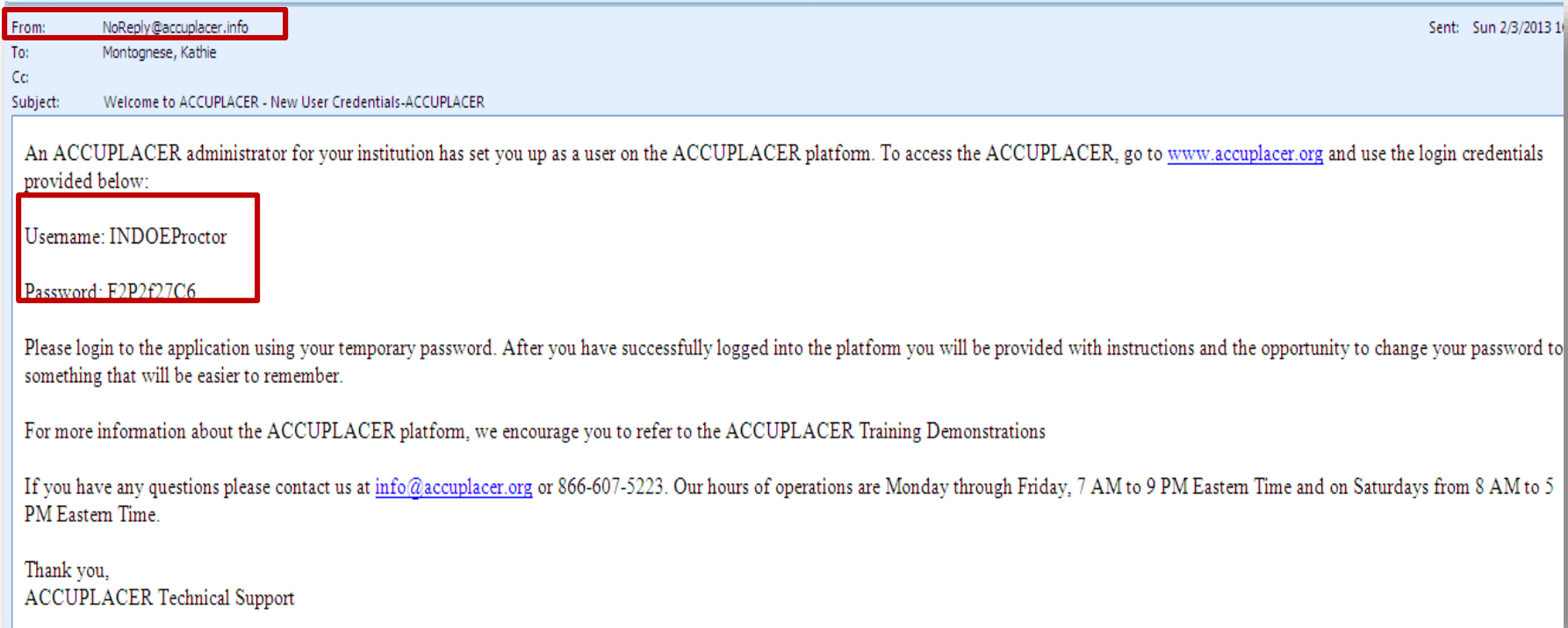
- Analyze data to assist with remediation planning
- Run Diagnostic Score Roster Report to identify needed remediation for students
- Run Individual Score Reports to share with students and parents



Login Credentials

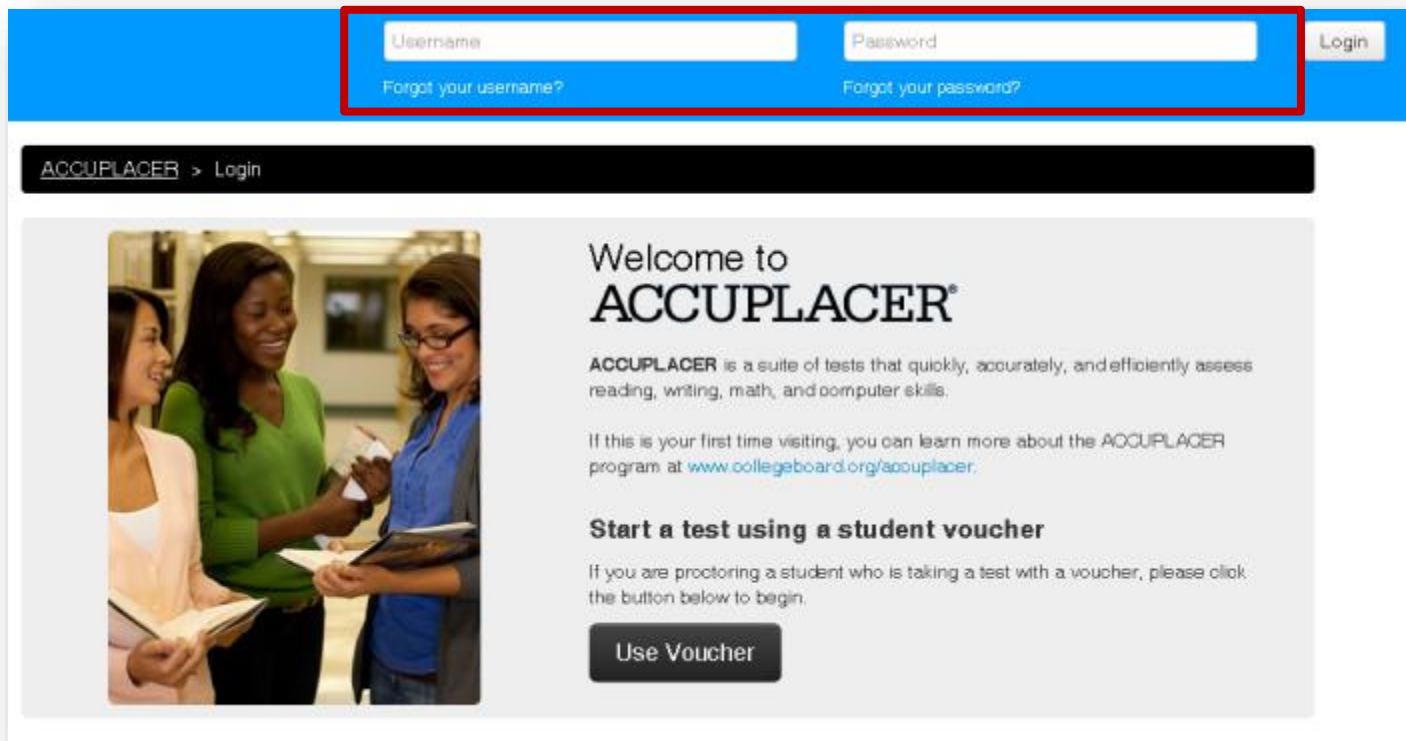
All new users receive an email from NO REPLY.

- Email includes user name and temporary password
- Log in with temporary password, answer security questions and change password
- Site Manager creates all other users
- Allow noreply@accuplacer.info to avoid email rejection/spam folder



Returning Users – Log in Credentials


- + All Site Managers will have the same user credentials
- + If you cannot remember your log in...



Username Password Login

[Forgot your username?](#) [Forgot your password?](#)

[ACCUPLACER](#) > Login



Welcome to
ACCUPLACER®

ACCUPLACER is a suite of tests that quickly, accurately, and efficiently assess reading, writing, math, and computer skills.

If this is your first time visiting, you can learn more about the ACCUPLACER program at www.collegeboard.org/accuplacer.

Start a test using a student voucher

If you are proctoring a student who is taking a test with a voucher, please click the button below to begin.

[Use Voucher](#)

Steps to Create a New User

1. Go to www.accuplacer.org
2. Click **Login** or **Professionals/Administer Tests**.
3. Access ACCUPLACER using your Site Manager login credential.
4. Click the **Users** tab.
5. Select **Create and Edit Users**.
6. Select **Add New User**.
7. Complete the new user form.
8. Click **Save**. User will receive username/temporary password via email.

ACCUPLACER
Test Administration
Questions

Test Administration Questions

1. How do I check the ACCUPLACER computer requirements?

- Go to www.accuplacer.org
- Click on Professional/Administer Test
- Click on Systems Requirements button
- Receive immediate report
- Check all computers prior to test administration day

System Requirements

← Back Report a problem

The following information shows if this workstation meets the minimum system requirements necessary to run ACCUPLACER.

Minimum Requirements

Features	Recommended	You Have	Pass/Fail	Upgrade
Browser type and versions	PC: Internet Explorer 7.0+ Firefox 1.5+ MAC: Safari 1.1+	Internet Explorer 7.0	Pass	Not required
Platform (Operating system)	Windows XP Mac OS X v10.4	Windows XP	Pass	Not required
Adobe Flash	Adobe Flash 10.0+	Adobe Flash WIN 11.0.1.152	Pass	Not required
Adobe Acrobat	Adobe Acrobat Reader 6.0+	Adobe Acrobat Reader 10.1	Pass	Not required
Pop-up blockers	Pop-ups are not blocked	Pop-ups are not blocked	Pass	Not required
Screen Resolution	1024 x 768	1280 x 800	Pass	Not required
Java Runtime Environment	JRE 1.5.0+	JRE 1.6.0.24	Pass	Not required

Sound card and headphones with in-line volume control are required if ESL Listening tests are to be used.

Extended Information

Features	You Have
Screen Size	1280 x 800
Browser Size	1280 x 620
Connection Type	T1 or greater connection
Connection Speed	1000.50 Kbps (4.16s)

Test Administration Questions, continued....

2. How many proctors are needed?

- One Proctor for every 15-20 computers

3. How long will testing take?

- Test sessions are untimed; allow approximately 40-45 minutes per section

4. Does testing have to be completed in one setting

- Testing can occur over several days; use the Save and Finish Later feature

5. What content areas are included?

- Reading Comprehension and Mathematics

Test Administration Questions, continued....

6. *How many math sections will a student take?*

- Each student will start with Elementary Algebra Placement Test. If a student is not college level they will receive an additional diagnostic (Math Group A, or Math Group B, or Math Group C)

7. *What are the dates of the statewide testing window?*

- January 22 – February 20, 2015 (first-time testers)
- February 25 – April 1, 2015 (retesters)

8. Where do I find information about testing accommodations for students?

- Paper/Pencil tests administration webinar Dec 8, 2014, 3:00 p.m. to 4:00 p.m.
- This webinar will be recorded and posted on the DOE CCR website.

Test Administration

There are two ways to administer ACCUPLACER:

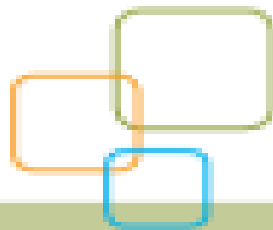
1. Standard Test Administration – Recommended when testing less than 25 students at one time
2. Pre-registration Voucher Test Administration – Recommended when testing more than 25 students at one time
3. Pre-Registration training will be provided on:
 1. November 19, 2014, 8:30 a.m. to 9:30 a.m. EST
 2. December 17, 2014, 3:00 p.m. to 4:00 p.m. EST
 3. January 7, 2014, 3:00 p.m. to 4:00 p.m. EST

Student Preparation

Review

Sample

ACCUPLACER



ACCUPLACER® Sample Questions for Students

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Review Options for Students

Web-Based Practice App



Additional Training Opportunities

Training Webinars: Additional Options to Assist You

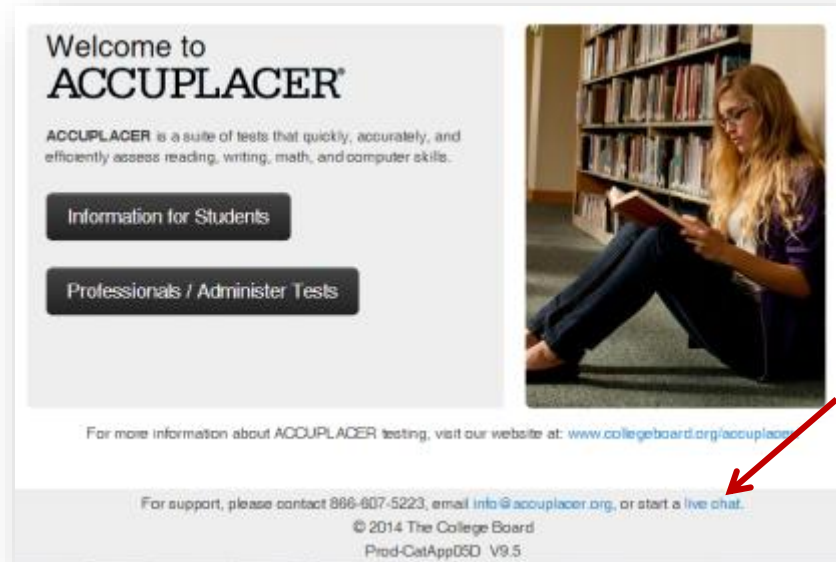
NOVEMBER		
Wednesday, November 19, 2014 8:30 a.m. – 9:30 a.m. EST	ACCUPLACER Pre-Registration System	College Board
NEW Session Thursday, November 20, 2014 3:00 p.m. – 4:00 p.m. EST	ACCUPLACER Full Training	IDOE College Board
DECEMBER		
Tuesday, December 2, 2014 8:30 a.m. – 9:30 a.m. EST	ACCUPLACER Full Training	IDOE College Board
NEW Session Monday, December 8, 2014 3:00 p.m. to 4:00 p.m. EST	ACCUPLACER Pencil & Paper Testing	College Board
Wednesday, December 17, 2014 3:00 p.m. – 4:00 p.m. EST	ACCUPLACER Pre-Registration System	College Board
JANUARY		
NEW Session Wednesday, January 7, 2015 3:00 p.m. – 4:00 p.m. EST	ACCUPLACER Pre-Registration System	College Board
Thursday, January 15, 2015 8:30 a.m. – 9:30 a.m. EST	ACCUPLACER Full Training	IDOE College Board

Updates

- IDOE Contacts – Policy Questions:
 - *Amanda Culhan* aculhan@doe.in.gov
 - *Leslie Fatum* lfatum@doe.in.gov
 - *Adam Mastrucci* amastucci@doe.in.gov
- New information and updates will be posted on the web:
<http://www.doe.in.gov/achievement/ccr>

Technical Assistance

- + **ACCUPLACER Help Desk**
 - 866-607-5223
 - Start a live chat – www.accuplacer.org
- + **Kathie Montognese** – ACCUPLACER Senior Assessment Manager
 - kmontognese@collegeboard.org
- + **Deborah Anderson** – IDOE ACCUPLACER Institutional Administrator
 - danderson-NONEMP@collegeboard.org



Questions

Thank You!